



Invitation to Direct Marketing

The Money Changing category in each Terminal at Singapore Changi Airport shall be operated by two (2) different operators.

Changi Airport Group (Singapore) Pte. Ltd. (“CAG(S)”) would like to invite interested companies to participate in a Direct Marketing Exercise for **one (1) of the two (2) Money Changing Concessions** at Terminals 1, 2, 3 and 4 and **one (1) Banking Concession** at Terminal 2 of Singapore Changi Airport.

We are looking for reliable operators with a proven track record in offering a high standard of money changing and banking service to bring in innovative concepts.

The decision of the evaluation, final allocation and award of the Concession(s) will be at the absolute discretion of CAG(S).

Details of Direct Marketing Exercise

Title: Direct Marketing for Money Changing Concession at Terminals 1, 2, 3 and 4 and Banking Concession at Terminal 2 of Singapore Changi Airport

File CAG/000/CM/2023/T41

Reference:

Concession Category: Money Changing and Banking

Size of units:

Concession(s)	Number of Unit(s) / Counter(s)	Floor Area (sqm or thereabouts)
Banking Concession C	1	219 sqm
Money Changing Concession B*	18	316 sqm

No. of Concession(s): 2

*Total floor area of Premises in Terminals 1, 2, 3 and 4

Tenancy Period

Concession(s)	Tenancy Term(s)					
Banking Concession C	5 years from 12 September 2024 to 11 September 2029					
Money Changing Concession B	Terminal	Terminal 1				
	Location	Arrival Meeting Hall East Terminal 1	Arrival Meeting Hall West Terminal 1	Departure/Transit Lounge East Terminal 1	Departure/Transit Lounge West Terminal 1	Departure/Check-In Hall Central Terminal 1
	Commencement Date	12 September 2024	26 July 2024	26 July 2024	26 July 2024	26 July 2024
	Tenancy Term depending on the premises	5 years	5 years 1 month and 17 days	5 years 1 month and 17 days	5 years 1 month and 17 days	5 years 1 month and 17 days
	Terminal	Terminal 2				
	Location	Arrival Meeting Hall Central Terminal 2	Departure/Transit Lounge North Terminal 2	Departure/Transit Lounge South Terminal 2	Departure/Check-In Hall Central Terminal 2	
	Commencement Date	26 July 2024	12 September 2024	12 September 2024	12 September 2024	
	Tenancy Term depending on the premises	5 years 1 month and 17 days	5 years	5 years	5 years	
	Terminal	Terminal 3				
	Location	Arrival Meeting Hall South Terminal 3	Arrival Meeting Hall North Terminal 3	Departure/Transit Lounge South Terminal 3	Departure/Transit Lounge North Terminal 3	Departure/Check-In Hall Terminal 3
	Commencement Date	12 September 2024	12 September 2024	26 July 2024	26 July 2024	26 July 2024
	Tenancy Term depending on the premises	5 years	5 years	5 years 1 month and 17 days	5 years 1 month and 17 days	5 years 1 month and 17 days

Concession(s)	Tenancy Term(s)				
	Terminal	Terminal 4			
Money Changing Concession B	Location	Arrival Meeting Hall Central Terminal 4	Departure/ Transit Lounge South Terminal 4	Departure/ Transit Lounge North Terminal 4	Departure/ Check-In Hall Central Terminal 4
	Commencement Date	26 July 2024	26 July 2024	26 July 2024	26 July 2024
	Tenancy Term depending on the premises	5 years 1 month and 17 days	5 years 1 month and 17 days	5 years 1 month and 17 days	5 years 1 month and 17 days

Option for New Term: Option to enter into a new term of 2 years

Publication Details

Direct Marketing Opening Date: 23 August 2023

Contact Person(s) for the Direct Marketing Exercise

Name: Ms. Eng Wanyu

Designation: Senior Manager,
Airside Planning & Leasing

Contact No.: +65 6595 6868

E-mail: eng.wanyu@changiairport.com

Interested operators, please request for a copy of the leasing documents from Ms. Eng Wanyu.

Important Information for Site Visit

1. Should you wish to view the site, please give prior notice of your attendance. For information, the Airport Police Division will take about 7 days to process the application.
2. Kindly email to **the above contact person(s)** with the following details should you wish to view the site:-
 - i) Full Name (as per NRIC/ Passport)
 - ii) NRIC/FIN No. (compulsory to provide Expiry Date of Work Permit)
 - iii) New Malaysian IC (compulsory for Malaysian or Singapore PR)
 - iv) Passport No.
 - v) Date of Birth (in DD/MM/YYYY format)
 - vi) Nationality
 - vii) Country of Birth
 - viii) Gender
 - ix) Race
 - x) Mobile No.
 - xi) Home Address
 - xii) Company Name (as per ACRA)

Note: Please bring along Work Permit, NRIC or Passport with **photo attached** in exchange for the Visitor Pass for the site visit. Identification cards without photos attached will **not** be allowed for exchange for Visitor Passes.