

No : 03/2013

Date : 4 February 2013



## AIRPORT EMERGENCY SERVICE

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### FIRE SAFETY CIRCULAR

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To all Staff and Tenants at T2 South Finger Pier

#### **TERMINAL 2 SOUTH FINGER PIER FIRE EVACUATION DRILL**

Changi Airport Group (Singapore) Pte Ltd will be conducting a fire evacuation exercise on 26 February 2012 from 10am to 11am at T2 South Finger Pier. This exercise will only involve airport staff and tenants located at T2 South Finger offices (Levels 1, 3 & 4, both landside & airside). In the event of inclement weather, the drill will be postponed to 3pm to 4pm.

2 To avoid unnecessary confusion, fire evacuation exercise announcements will be broadcasted via the Public Announcement (PA) system before, during and after the exercise. Upon hearing instructions to evacuate over the PA system, all participants shall evacuate immediately in an orderly manner, guided by their fire wardens using the shortest possible routes and proceed to the designated assembly areas.

3. The assembly areas assigned for this exercise are shown in Appendix A. Participating fire wardens are required to update the floor register in Appendix B and return it to the AES Officer at the Assembly Area during the exercise. Participants will be dismissed by the AES officer once everyone has been accounted for.

4. A fire warden briefing cum table top exercise will be held on 19 February 2013 from 1500-1600hrs at T2 CAG Meeting Room 2, Level 4, beside the Auditorium (refer to Appendix C), to brief all fire wardens on the exercise objectives, scenario, and their roles during the evacuation.

5. The annual fire evacuation exercise is a statutory requirement under the Fire Safety Act. In the fire safety interest of your staff, we strongly encourage all non-essential staff and those without any medical conditions to participate in this exercise. Please disseminate the contents of this circular to all staff concerned. For clarifications on the exercise, please contact AES FSU at 65412535 or [fire.safety@changiairport.com](mailto:fire.safety@changiairport.com).

NAZRI BAMADHAJ  
for SUPERINTENDENT, FIRE SAFETY  
AIRPORT EMERGENCY SERVICE

# ASSEMBLY AREA FOR T2 SOUTH FINGER OFFICE EVACUATION DRILL

## ASSEMBLY AREAS FOR EVACUATION OF TERMINALS 1, 2, 3 & CONTROL TOWER





